

9/21/09

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The Volunteer Committee met Sept. 14, 2009 and interviewed Yanni Gou for a full member of the Acton Boxboro Arts Council. She is presently on the Seminar Committee for the Acton Chinese Language School and previously served as principal. She is very anxious to become a member of the Arts Council and we felt this was a good match for her.

Jean Lane VCC

Terra F.

Christine Joyce

From: Terra Friedrichs [terraf@compuserve.com]

Sent: Wednesday, September 16, 2009 1:50 PM

To: Christine Joyce

Subject: Re: Volunteer Application for review

My recommendation is that she looks AWESOME!

Terra

~~*~*

Terra Friedrichs

978 266 2775 (office)

978 266 2778 (home)

978 808 7173 (cell)

-----Original Message-----

From: Christine Joyce <cjoyce@acton-ma.gov>

To: Terra Friedrichs <terraf@compuserve.com>; Barbara Estabrook <barbara.estabrook@gmail.com>

Sent: Wed, Sep 16, 2009 11:20 am

Subject: Volunteer Application for review

Attached please find Ms. Gou's application, as usual the Board of Selectmen contacts the ABCC chair to make a recommendation on appointment and then I am notified to place it on the Consent Agenda at the BOS meeting.

-----Original Message-----

From: ATH-MGR-COPIER@acton-ma.gov [mailto:ATH-MGR-COPIER@acton-ma.gov]

Sent: Wednesday, September 16, 2009 12:14 PM

To: Christine Joyce; Christine Joyce; Christine Joyce

Subject: Scan from a Xerox WorkCentre

Please open the attached document. It was scanned and sent to you using a Xerox WorkCentre.

Attachment File Type: PDF

WorkCentre Location: machine location not set

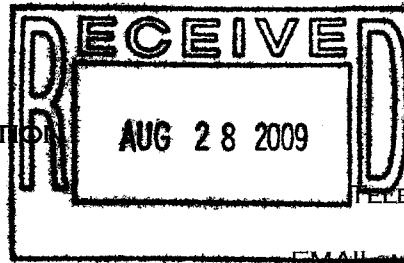
Device Name: ATH-MGR-COPIER

For more information on Xerox products and solutions, please visit
<http://www.xerox.com>

9/16/2009



VOLUNTEER APPLICATION



interviewed
9/14/09
8:00
VCC

TOWN OF ACTON
472 MAIN STREET
ACTON, MA 01720

TELEPHONE (978) 264-9612
FAX (978) 264-9630
EMAIL MANAGER@ACTON-MA.GOV

Residents interested in serving on a Town Board, Committee or Commission are requested to complete this form and send it to the Office of the Town Manager at Town Hall.

(Please print or type)

Title Mr. Mrs. <u>(Ms)</u> Dr.	Email Address yannigou@gmail.com	Date 8/27/09
Last Name GOU	First Name YANNI	Middle
Street Address 52 Wood Lane	Home Phone (978) 381-0116	Business Phone (978) 784-5303

Please refer to Addendum A and indicate below, in order of preference, the Board, Committee or Commission that is of interest to you: Acton Boxborough Cultural Council

Have you previously been a member of a Board, Committee or Commission (either in Acton or elsewhere)? If so, please list the Board name and your approximate dates of service: No

Do you have any time restrictions? It's hard to attend meetings at DayTime

Are you a U.S. Citizen? Yes Are you a Documented Resident Alien of Acton? ✓ How long have you lived in Acton? 9 yrs In Massachusetts? 10 yrs

Present occupation and employer (Optional: Attach resume): Assistant Manager, Quality Lab Operations Johnson Matthey Pharma Services

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? No

Education and special training: M.Sc. Analytical Chemistry
B.Sc. Organic Chemistry, B.A. Chinese Language & Literature

Please list below any additional information or comments that may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc.:

2006-2007 Vice Principal of Acton Chinese Language School (ACLS)
2007-2008 Principal of Acton Chinese Language School
2007-2008 Board of Director of ACLS, 2008-2009 Parent Council member
1-5-09 2008-2009 Seminar Committee member of ACLS

Thank you. If you have questions or would like more information, please contact the Town Manager's office at Town Hall, at (978)264-9612.

The space below is for use by the Managers office and or the Board of Selectmen and the appointing body to record the status of your application.

Interview

Applicant called _____

Schedule Date & Time _____

Recommendations _____

Board, Committee or Commission

Appointing Body

Selectmen/Manager/Moderator

Interview Date _____

Appointed Date _____

Term _____

Member/Alternate/Associate

Member/Alternate/Associate

Member/Alternate/Associate

Member/Alternate/Associate

Recommendation Sent _____

☐ No openings at this time.

Notification of Appointment

Received _____

Committee Notified _____

Applicant Notified _____

Yanni Gou
52 Wood Lane
Acton, MA 01720

Tel: (978) 201-3130 (cell), (978)381-0116 (H)
E-mail: yannigou@gmail.com

Qualifications:

- 12 years analytical related experience, 10 years pharmaceutical outsourcing industrial working experience, 8 years supervisory/management experiences;
- Excellent analytical project management, multitasking, writing and communication skills;
- Expertise on separation sciences and techniques, especially, HPLC and GC method development and validation/qualification;
- Thorough knowledge and understanding of ICH guidelines and GMP regulations. Intensive auditing experience, including FDA auditing.
- Solid background and hands-on experience on various instrumental analysis: HPLC, LC/MS, GC, GC/MS, UV/Vis, FTIR, NMR, TGA, DSC, auto titrator, etc.

Education:

- 1999 M.Sc. Analytical Chemistry, University of Waterloo, Waterloo, Canada
Advisor: Professor J. Pawliszyn
Thesis Title: Solid Phase Microextraction Coupled with High Performance Liquid Chromatography and Capillary Liquid Chromatography for Biologically Active Compounds Analysis.
- 1993 B.A. Chinese Language & Literature, Wuhan University, Wuhan, P.R. China
- 1991 B.Sc. Chemistry, Wuhan University, Wuhan, P.R. China

Experiences:

July 2008- Present, Assistant Manager, Quality Laboratory Operations

- Manage a group of 10 employees to provide variety analytical/Quality Control activities to the Lab Projects, Plant Projects and Stability Programs for nonGMP and cGMP production ranging from phase I, Phase II, Phase III to commercial Active Pharmaceutical Ingredients (APIs);
- Communicate with client for any projects and stability programs related issues;
- Ensure that all analytical instrumentation and equipment at Devens are calibrated and qualified as per SOP guidelines;
- Train and mentor direct reports. Facilitate professional development and succession plan. Ensure that all direct supports are current with cGMP and other job-specific training;
- Ensure all laboratory tasks are performed safely and within policies, guidelines and SOPs;
- Work with QA for any quality related issues including internal auditing, client auditing and FDA auditing.

Dec. 2005 – July 2008, Analytical Scientist/Senior Supervisor; May 2002-Dec. 2005, Principal Analytical Chemist/Senior Supervisor; August 1999 – May 2002, Staff /Senior Analytical Chemist, in **Johnson Matthey Pharma Services** (Formerly **Pharm-Eco**), Devens, MA 01434

- Provide leadership to Analytical/QC group. Supervise two to five direct supports to provide variety analytical support to the project teams on research, process development and cGMP production;
- Solve advanced technical problems by evaluating scientific techniques and procedures;
- Be in charge of various analytical projects. Attend the project/client meetings. Participate in client interactions and collaborations;
- Develop/modify/validate analytical methods especially HPLC and GC methods (according to ICH guideline) for different on-going projects;
- Write scientific report, such as method validation/qualification report, structure elucidation report (for CMC section), standard qualification report;
- Review cGMP analytical data (release testing, stability testing, standard/marker qualification), test methods, method validation reports, structure elucidation report and SOPs;
- Serve as a resource internally and externally in analytical/quality aspects including method development, analytical analysis, stability program, specification, standard/marker qualification/characterization, impurity profile, instrument calibration, maintenance and analytical CMC section, etc. Interface with Quality Assurance Department and make appropriate decisions;
- Assist manager with overall department development, such as recommendation of instrument for purchasing/getting the quotes, setting up general house keeping procedure, training program, and recruiting, etc.;
- Train group members on laboratory techniques. Perform various tests, including HPLC, LC/MS, GC, Karl-Fischer, UV-Vis, FT-IR, NMR, RI, titrations, ROI, DSC, TGA, etc as needed.

February - July, 1999, Analytical Chemist in **Chinook Group**, Morrisburg Plant, Morrisburg, ON, Canada

- Provided analytical support for on-going process development and plant production;
- Developed and validated SPME/GC method for solvent residual analysis;
- Wrote SOP and trained quality control personnel to perform the methods developed;
- Performed quality control analysis as necessary, such as assay by titration; moisture analysis by Karl-Fischer; pH; melting point, etc.

January 1997– January 1999, Research Assistant in the laboratory of Professor Janusz Pawliszyn, Department of Chemistry, **University of Waterloo**, Waterloo, ON, Canada

- Studied solid phase micro-extraction (SPME) methods for sample preparation and separation;
- Developed and validated automated in-tube SPME/LC and in-tube SPME/capillary LC methods for carbamate pesticides analysis;
- Three papers were published on well-known analytical journals out of the research work;
- Troubleshoot instrument problems encountered during research;
- Took charge of routine maintenance of LC/MS, HPLC systems in the group;

- Hands-on experience in operating laboratory computers and data acquisition software.

July 1996 - December 1996, Research Technician in the laboratory of Professors M. Pritzker and R. Legge, Department of Chemical Engineering, **University of Waterloo**, Waterloo, ON, Canada

- Performed routine analysis of liquid membrane component including chromium ion by spectrophotometric and GC method;
- Involved in the method development of SPME/GC analysis of Aliquot 336 in aqueous samples.

July 1993 - May 1994, Scientific Book Editor, in **Hubei Science & Technology Publication Company**, Wuhan, Hubei, P.R. China

- Conducted book edits, presented book project proposals, interviewed resources, and identified authors;
- Edited 3 book manuscripts on healthcare and medicines.

On-job Trainings

cGMP and Technical:

1. Capillary Electrophoresis, Pittcon short course, Feb. 2007
2. High-throughput HPLC: smaller and faster, Agilent Sep. 2004;
3. RP-HPLC method development by the numbers-pH and phase optimization, Agilent, Aug. 2004;
4. Reversed-phase HPLC-Separation Basics, Agilent, July, 2004.
5. Characterization of pharmaceutical materials by thermal analysis, TA instruments, March, 2004;
6. Agilent 6890GC and ChemStation operation Course number H5926A/H2606A, Agilent July, 2002;
7. ChemStation Plus User Operation, course number H8983A/H8984A, Agilent, May, 2002;
8. The International Conference on Harmonization (ICH) Good Manufacturing Practice Guide for Active Pharmaceutical Ingredients (Q7A), Pharm-Eco, May, 2002;
9. Agilent technologies 1100 series HPLC routine maintenance, course number H4058A, Agilent, Sep. 2001;
10. Normal and reversed phase HPLC, Chromatography Institute of America, Dec. 2001;
11. cGMP Training, Pharm-Eco, Oct. 2000 and yearly refreshment trainings.

Management:

1. Leadership development program for Johnson Matthey, North America, Brandywine Organizational Consultants, Dec. 1-5, 2008;
2. Drug and alcohol awareness training for supervisors, Mount Auburn Hospital, Aug. 2004;
3. Equity at work: a manager's guide to fair employment laws and practices, Equal employment advisory council, 2004;
4. Employment law for managers, Johnson Matthey, Jan. 2002
5. Developing the successful manager program, Johnson Matthey, total four sessions, in 2001;
6. Effective management of chemical analysis laboratories, American chemical society, ACS short courses, Aug. 2001.

Awards:

- 2004 Instant Recognition Award, Johnson Matthey Pharma Services
- 1997-1998 Graduate Scholarship, Department of Chemistry, University of Waterloo, Waterloo, ON, Canada
- 1993 Wuhan University Excellent Graduates List, Wuhan, P.R. China
- 1992-1993 National Undergraduate Scholarship, Wuhan, P.R. China
- 1989-1990 National Undergraduate Scholarship, Wuhan, P.R. China

Publications:

1. Sharma, Pradeep K.; Kolchinski, Alexander; Shea, Helene A.; Nair, Jayesh J.; **Gou, Yanni**; Romanczyk, Leo J., Jr.; Schmitz, Harold H. Scale-Up Syntheses of Two Naturally Occurring Procyanidins: (-)-Epicatechin-(4B,8)-(+)-catechin and (-)-Epicatechin-3-O-galloyl-(4B,8)-(-)-epicatechin-3-O-gallate. *Organic Process Research & Development* (2007), 11(3), 422-430.
2. **Gou, Yanni**; Pawliszyn, Janusz. In-Tube Solid-Phase Microextraction Coupled to Capillary LC for Carbamate Analysis in Water Samples. *Analytical Chemistry* (2000), 72(13), 2774-2779.
3. **Gou, Yanni**; Tragas, Charalambos; Lord, Heather; Pawliszyn, Janusz. On-line coupling of in-tube solid phase microextraction (SPME) to HPLC for analysis of carbamates in water samples: comparison of two commercially available autosamplers. *Journal of Microcolumn Separations* (2000), 12(3), 125-134.
4. **Gou, Y.**; Eisert, R.; Pawliszyn, J. Automated in-tube solid-phase microextraction-high-performance liquid chromatography for carbamate pesticide analysis. *Journal of Chromatography, A* (2000), 873(1), 137-147.

5. Qin, Jingui; Dai, Chaoyang; **Gou, Yanni**; Liu, Daoyu; Wu, Baichang; Chen, Chuangtian. A new type of molecular structure for SHG: tetragonal pyramidal coordination compounds. MCLC S&T, Section B: Nonlinear Optics (1993), 4(3-4), 337-9.

Patents:

1. Romanczyk, Leo; Sharma, Pradeep K.; Kolchinski, Alexander G.; Shea, Helene A.; **Gou, Yanni**. Processes for the preparation of protected-(+)-catechin and (-)-epicatechin monomers, for coupling the protected monomers with an activated, protected epicatechin monomer, and for the preparation of epicatechin-(4b,8)-epicatechin or -catechin dimers and their digallates. U.S. Pat. Appl. Publ. (2007), 9pp. CODEN: USXXCO US 2007004796 A1 20070104

2. Romanczyk, Leo J., Jr.; Sharma, Pradeep K.; Gou, Daming; **Gou, Yanni**. Preparation of (+)-catechin, (-)-epicatechin, (-)-catechin, (+)-epicatechin, and their 5,7,3',4'-tetra-O-benzyl analogs. PCT Int. Appl. (2007), 46pp. CODEN: PIXXD2 WO 2007002877 A1 20070104